

Department of Civil Engineering

Summer Internship Presentation

By:

Your Full Name

Name of the Company

Please use this space to provide brief information about the company such as:

1- Company Logo

2- Year Found:

3- Founder(s):

4- Mission: Please provide only a part from their mission statement which you feel that is worth mentioning and/or you are sharing the same values as well

5- Vision: Please provide only a part from their vision statement which you feel that is worth mentioning and/or you are sharing the same values as well

6- Fields of Operation:

7- Number of Personnel:

8- Significant Projects:

9- Your reasons for choosing this company?

Name of the Project(s)

Use this area to provide information about the project that you were a part of:

1- Start Date of the Project:

2- Completion Date of the Project:

3- Location: City, Region, Country (if different than Turkey)

4- Size and/or Magnitude of the Project: Number of structures, total area of construction, total users, volume of services which will be provided and etc.

5- Objective of the Project and the Expected Benefits:

6- Number of Companies working in the Project: (Sub-contractors, Service Providers, Others)

7- Approximate Number of Personnel: Technical and Non-technical Staff

Please feel free to add additional information that you feel will give us a better understanding of the project.

Caption: A brief explanation of the point of interest of this visual

Please use the space to provide any additional information that you wish to share regarding the visual

Caption: A brief explanation of the point of interest of this visual

Please use the space to provide additional information regarding the visual

Works Followed and the Duties Held

- Please use the space to provide the types of works that you were able to follow and the responsibilities that you were given during your internship. You can provide a list of the works which will briefly describe the objective and the content of the work and your participation in those works.

Caption: A brief explanation of the point of interest of this visual

Please use the space to provide any additional information that you wish to share regarding the visual

Caption: A brief explanation of the point of interest of this visual

Please use the space to provide any additional information that you wish to share regarding the visual

Caption: A brief explanation of the point of interest of this visual

Please use the space to provide any additional information that you wish to share regarding the visual

Project Management Observations

Please use the space to provide information regarding the organizational structure of the working environment. Below you can find some of the topics which can be mentioned.

1- Production Schedule:

Is the Production Schedule clear and accessible by all personnel?

Are the day to day (short term) and long term operations in compliance with the Production Schedule?

Are the production rates and goals met with efficiency and accuracy?

2- Completed Jobs and Deliveries:

Are the jobs completed as planned and without any further corrections?

3- Responsibilities:

a- Are the duties and responsibilities of the personnel clearly defined and maintained?

b- Are the volumes of work promptly distributed?

c- Are the personnel able to reach their desired volumes of work?

d- Is the necessary supervision and guidance provided?

e- Are the working conditions and/or the workloads Sustainable?

f- Is a team effort or the effort of the individual more prominent and effective?

Caption: A brief explanation of the point of interest of this visual

Please use the space to provide any additional information that you wish to share regarding the visual

Project Management Observations

4- Health and Safety:

Are the Provisions for Health and Safety well planned and documented, carefully executed and successfully embedded in the company's culture?

5- Meetings and Occasional Visits:

How often and how long are the meetings held and what is their relevance and value on the proper execution of the work?

6- Coordination with the Control and/or the Supervising Companies:

Which Institutions and Entities are involved in the project?

Who provides the coordination between the parties involved in the project?

What is their contribution to the Quality Assurance for the project?

7- Is the working environment properly designed, equipped and maintained for the purposes?

8- Procurement and Logistics:

Are the supply, storage and distribution of the necessary equipment and materials well organized and structured without any delays?

Caption: A brief explanation of the point of interest of this visual

Please use the space to provide any additional information that you wish to share regarding the visual

Conclusive Remarks

Please use this space to provide your evaluation of the company during your internship. Some of the topics which can be evaluated are as follows:

- Professionalism
- Adherence to technical and ethical values.
- Support and input for on the job training and self improvement

Personal Remarks

Please use the space to provide information regarding your personal observations and evaluations of the internship period. Some of the topics which can be mentioned are as follows:

- Were you able to further develop your social, technical and professional skills?
- Were your expectations met?
- Your career Objective?
- Your definition of a Professional Engineer or an Engineering Professional?